



## Subject Matter List

The School will maintain the following records:

- a. Student Records
- a. Academic Records
- b. Health Records
- c. Employee Records
- d. Corporate / Governance Documents
- e. Meeting Minutes
- f. By Laws
- g. Resolutions
- h. Trustee Disclosure Forms
- i. Management Records
- j. Billing Records
- k. District Correspondence
- l. SED Correspondence
- m. FOIL Records
- n. Complaints
- o. Manuals
- p. Curriculum Records
- q. Student Service Records
- r. Food Service Records
- s. Discipline Records
- t. Professional Development Records
- u. Facilities Records

This document was reviewed and updated July 15 2024. Here is the link to the [New York State Committee on Open Government](#).