

Proposed Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER SCHOOL

100 Attorney Street, New York, NY 10002

June 23, 2016 at 5:30 pm

Call to order Meeting called to order at 5.36 pm

In attendance were trustees Manuel Romero, Valerie Levenberg, Rishabh Dayal, Joy Daley, Bill Colavito, Barbara Cuspard. School rep: Genie DePolo, Ola Duru, Carissa

Adhoc executive search committee update (MCS)

Joy expressed concerns raised by exec search consultants that we would not be able to find an extremely qualified candidate at this time. Joy recommended CAO be the person in charge in partnership with Director of Operations till we are able to find a suitable candidate. Next steps:

1. Recommended to advertise in the higher education publications asap.
2. Manny to reach out to the publications to get rates & dates.
3. Manny to circulate current JD with other board members.

Finance committee (MCS)

Bill recommended to approve the budget

Education committee (MCS)

No report

Fund raising committee (MCS)

Jessica would not be serving on the board but has expressed interest in serving on the committee. Manny shared an idea to start a campaign to raise funds e.g. social media campaign tied to a program

Facilities committee (MCS)

No report

Nominating committee (MCS)

No report

Considerations of meeting minutes:

Valerie raised concerns that meeting minutes did not reflect the activities from last meeting with regard to the removal of Ira and Jim as board members.

Joy expressed concerns that Ben's motion needs to be included in the language of the minutes. Ola to add the motion as stated by Ben.

Minutes approved with the necessary corrections

Board officer elections

Nominations

Chair - Joy Daley - All approved

Vice chair - Ben Breen - All approved

Secretary - No nomination

Treasurer - Bill Colavito - All approved

New board to start effective July 1

Friends of MCS - Directors appointment

Ola expressed request to nominate 2 directors to Friends of MCS

Joy will be serving as President

Bill be serving as Treasurer

Joy expressed need for Secretary

Dashboard & finance

Ola will be revamping the dashboard for next year

Report card shown for Q3

Recommendation to show progress on education goals beyond the heat map

2016-2017 budget

Increase in revenue of 100k

Eliminated curriculum specialist since early childhood funds are being used for a childhood & reading specialist

Budget for accounting and audit remains same

Student testing & assessment expenses went down

Increase in revenue at \$150 per student

All approved budget. Budget passes

MCS annual audit conflict of interest disclosure form

Ola to send electronic copies for board members to fill out form

CAO update

Jump math relation continues to grow. MCS asked to participate for a blog by Jason Zimba as part of Jump math. MCS & MCS2 to implement jump math k-5 starting in August.

Continuing to recruit for known vacancies

MCS 2 looking to fill 5th grade vacancy

Last day for children was June 10th

MCS and MCS2 teachers spent 1 week on PD from June 13th

Moving on ceremonies was very successful

MCS held their 5th grade science fair

Summer K program is upto 45 student for MCS and MCS2

Public comments

No members of public present

Motion to adjourn passed by all