

**Approved Minutes of  
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER  
SCHOOLS EDUCATION CORPORATION**

**100 Attorney Street, New York, NY 10002**

**June 5, 2019 at 6:00 pm**

Meeting called to order at 6:08 pm

**In attendance were trustees: Annabel Javier, Becca Edil, Caitlin Conklin, Lauren Schwarz, Megann McManus**

**School Reps: Genie DePolo, Amy Salazar**

**Proposed Minutes**

Minutes of the May 1, 2019 meeting were reviewed by the Board. One correction was made and the minutes were then approved without correction.

**Reports**

Chief of Schools Report

All state testing is completed.

The budget will be submitted to SUNY by the June 30<sup>th</sup> deadline

Student recruiting is continuing for both schools

The concerts and art fairs took place in May and were great successes

The last day of school is June 7<sup>th</sup>

The first day of Summer K is July 8<sup>th</sup>. It will end on August 2<sup>nd</sup>

MCS and MCS2 were visited by Inside Schools to update the webpages they have for us

The first day of school for the new school year is Monday, August 26, 2019

It was recommended that the Board shortly decide on a September meeting date.

**New Business**

Trustee Conklin spoke about the need to earnestly recruit new Board members for the upcoming school year. Charter Board Partners will collaborate with her and the Nominating Committee as this effort is undertaken.

Saturday, June 8th is the Board retreat with Charter Board Partners. It will be held at 100 Attorney Street. Lunch will be provided.

**Unfinished Business**

Trustee Conklin asked about the status of the Board dashboard. Ms. DePolo agreed to send the proposed dashboard to all Board members by Friday for their review and comment.

**Public Comment**

There was no public comment.

**Executive Session**

There was no Executive Session

The meeting was adjourned at 6:40 pm