

**Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER
SCHOOLS EDUCATION CORPORATION**

November 3, 2021 at 6:00 pm

Meeting called to order at 6:02 pm

In attendance were trustees: Andria Olson, Annabel Javier, Becca Edil, Caity Conklin, LaurenSchwarz

School Reps: Genie DePolo

Proposed Minutes

Minutes of the October 6, 2021 meeting were reviewed by the Board and approved without revisions.

Reports

Chief of Schools Report

COVID testing began at MCS and MCS2 on October 28th. The total number of parental consents were 88 between the two schools. 24 students were tested at MCS, 17 at MCS2. We are happy to say that all results were negative. The 2nd round of testing will take place on November 4th, and will continue every Thursday until the end of the school year.

All additional renewal documents requested by SUNY have been submitted. The last document is the revised Financial Policies and Procedures (FPP) which has been sent to the Finance Committee for their review.

The required public hearing, hosted by the DOE, took place on October 18th. The virtual hearing went very smoothly, we were one of two schools scheduled for the hearing.

Since the last meeting, there have been no cases of COVID at either school. At MCS2, there have been cases in one of the co-located buildings, however, at not time do MCS2 students have any contact with members of that school community. MCS and MCS2 continue to implement all COVID safety protocols.

- 3 feet social distancing
- Daily health screener
- Daily temperature checks at the door
- Masks at all times in and out of the school building

- Disinfecting wipes in every classroom
- Hand sanitizer dispenser in every classroom
- Handwashing breaks
- Air purifiers in every space with students
- Electrostatic spray disinfecting every evening

Enrollment continues to be a significant challenge. Instagram postings are made daily, we have updated the website and SchoolMint. We have purchased advertising space at bus stops, and we are beginning our annual recruitment campaign. We will continue to use SCHOLA and NICHE as a component of our enrollment strategies.

The Finance Committee will review the draft FPP and make a recommendation at the December Board meeting to accept or make additional revisions to the document.

The winter concerts will not be in person this year. They will be recorded in one day in each building and then parents will be sent links to watching the concert at their leisure, as many times as they choose.

The next Board meeting for the 2020-2021 school year will take place December 1, 2021. The meeting dates for the balance of the school year are as follows: Jan. 5th, Feb. 2nd, Mar. 2nd, Apr. 6th, May 4th, June 1st.

Finance Committee Report

There was no report.

New Business

Trustee Conklin announced that she will not be available for the next meeting. Trustee Olson will chair the meeting that evening.

Unfinished Business

There was no unfinished business.

Executive Session

There was no executive session.

Public Comment

There was no public comment.

The meeting was adjourned at 6:14 pm