

**Approved Minutes of  
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER  
SCHOOLS EDUCATION CORPORATION**

**January 5, 2022 at 6:00 pm**

Meeting called to order at 6:03 pm

**In attendance were trustees: Andria Olson, Annabel Javier, Becca Edil, Caity Conklin, Megann McManus**

**School Reps: Genie DePolo**

**Proposed Minutes**

Minutes of the December 1, 2021 meeting were reviewed by the Board and approved without revisions.

**Reports**

Chief of Schools Report

There have been some changes to the NYCDOE COVID protocol. The expectation is that schools will remain open with different testing requirements. As of Monday, only the student or staff member who tested positive is required to quarantine. The rest of the class and any teacher who was in contact with the positive student, will be given individual test kits to use at home. All who test negative can return to school the next day. The NYCDOE has provided the test kits and for all adults, KN95 masks.

Weekly COVID testing continues at both schools. Part of the new protocols was to double the number of students being tested each week. Each school will have 20% of the students with parental consent tested.

We are focusing on recruitment at this time. Instagram postings are made daily, we have updated the website and SchoolMint. We have purchased advertising space at bus stops, and we are beginning our annual recruitment campaign. Newspaper advertising has started. We will continue to use SCHOLA and NICHE as a component of our enrollment strategies. We have enlisted the help of a former parent who in the past has been very successful at recruiting for us.

Ms. DePolo announced that a 5 year renewal is being recommended for MCS2. We are hopeful to be part of the February or March SUNY meeting to have the recommendation voted on.

The Board of Trustees By-Laws will be sent to each member to review the current number of members required in the by-laws, and propose a change to that number at the February meeting.

Trustee Conklin motioned to have the terms of the board members extended for 3 years. Trustee McManus seconded the motion. The vote to extend the term was unanimous.

The next Board meeting for the 2020-2021 school year will take place Feb. 2, 2022. The

meeting dates for the balance of the school year are as follows: Mar. 2<sup>nd</sup>, Apr. 6<sup>th</sup>, May 4<sup>th</sup>, June 1<sup>st</sup>.

### **Finance Committee Report**

#### **New Business**

There was no new business.

#### **Unfinished Business**

There was no unfinished business

#### **Executive Session**

There was no executive session.

#### **Public Comment**

There was no public comment.

The meeting was adjourned at 6:38 pm

