

**Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER
SCHOOLS EDUCATION CORPORATION**

100 Attorney Street, New York, NY 10002

February 6, 2019 at 6:00 pm

Meeting called to order at 6:01pm

In attendance were trustees: Annabel Javier, Becca Edil, Caitlin Conklin, Kathy Cudahy, Lauren Schwarz, Megann McManus

School Reps: Genie DePolo, Amy Salazar

Proposed Minutes

Minutes for the January 9, 2019 meeting were reviewed by the Board. There were no corrections. The minutes were approved as written.

Reports

Chief of Schools Report

The Manhattan Charter School was recommended for a full 5 year renewal.

There were 4 factual errors in the draft document that were corrected and submitted to SUNY We are waiting for notification of the date we will be presented to the SUNY Board of Trustees

2019-20 student recruiting is robust. Staff continues to table at local pre – ks, we continue to advertise in newspapers, online and are flyering. School tours are taking place every Tuesday and Thursday morning at both buildings.

May 17th is the MCS2 Art Fair

May 31st is the MCS renewal celebration and Art Fair

The meeting schedule for the balance of the school year is Mar. 6, April 3rd, May 1st and June 5th,

The March 6th meeting will be held at MCS at 100 Attorney Street at 6 pm on the 3rd floor.

New Business

Trustee Conklin nominated Becca Edil as Treasurer of the Board of Trustees. The nomination was seconded by Trustee Cudahy. Trustee Edil was unanimously voted on to be Treasurer of the Manhattan Charter Schools Board of Trustees.

Trustee Conklin moved that the MCS Board of Trustee approve the draft 990. The motion was seconded by Trustee McManus. The Board voted unanimously to approve the draft 990.

Ms. DePolo asked that the May Board meeting be moved from May 8th to May 1st because there are parent teacher conferences on May 8th and neither she or Ms. Salazar would be available to

attend the meeting. After checking schedules to ensure quorum, the Trustees agreed to make the change. Trustee Cudahy moved that the May Board meeting be moved from May 8th to May 1st. Trustee Shwartz seconded. The motion was unanimously approved.

Unfinished Business

Trustee Conklin recommended to the Board that they move forward with contracting with Charter Board Partners (CBP) for Board of Trustees training. Trustee Cudahy moved that the Board vote to approve the contract proposal. Trustee Shwartz seconded the motion and it was approved unanimously.

Public Comment

No public comment.

Executive Session

No Executive Session

The meeting was adjourned at 7:00 pm