

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
MANHATTAN CHARTER SCHOOL 2
HELD July 29, 2013
At the Manhattan Charter School, 100 Attorney Street, New York, NY 10002

The July meeting of the Manhattan Charter School 2 Board of Trustees was called to order at 7:01 pm. In attendance at this meeting were Trustees Tom Alwood (via skype), Paul O'Neill, Joy Daley, Ben Breen, Jessica Aronin, Ira Greenberg, Valarie Levenberg, and Jim Ford (via Skype). School leadership present: Genie DePolo, Stephanie Mauterstock, Taylor Bernal

1. **Topic:** Approval of Board minutes from June 27, 2013.
Moved: Tom
Seconded: Ira
Approved: 4 in favor, Paul, Jessica and Ben abstain.
2. **Topic:** Pubic Comments
 - a. None
3. **Topic:** Board moves to go into Executive Session to discuss a human resource issue at 7:02 pm.
4. **Topic:** Board moves to exit Executive Session at 8:00 pm.
5. **Topic:** Business completed, the meeting of the MCS2 Board was officially adjourned at 8:01 pm.

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
MANHATTAN CHARTER SCHOOL 2
HELD Sept. 16, 2013
At the Manhattan Charter School, 100 Attorney Street, New York, NY 10002

The September meeting of the Manhattan Charter School 2 Board of Trustees was called to order at 7:56pm. In attendance at this meeting were Trustees Tom Alwood, Paul O'Neill, Joy Daley, Jessica Leitner, Ira Greenberg, Valerie Levenberg, and Jim Ford (via Skype). School leadership present: Genie DePolo, Stephanie Mauterstock, Taylor Bernal, Joanne Mejias.

1. **Topic:** Approval of Board minutes from July 29, 2013.
Moved: Tom
Seconded: Valerie
Approved: Unanimously.
2. **Topic:** Approval of Manuel Romero to be added as a member of the Manhattan Charter School 2 Board of Trustees.
Moved: Jessica
Seconded: Ira
Approved: Unanimously.
3. **Topic:** Approval of updated Financial Policies and Procedures for Manhattan Charter School 2.
Moved: Joy
Seconded: Valerie
Approved: Unanimously.
4. **Topic:** Approval of additional signer to MCS2 bank account, Taylor Bernal.
Moved: Ira
Seconded: Jessica
Approved: Unanimously.
5. **Topic:** Approval of updated Employee Handbook for Manhattan Charter School 2.
Moved: Valerie
Seconded: Ira
Approved: Unanimously.
6. **Topic:** Pubic Comments
 - a. None
7. **Topic:** Business completed, the meeting of the MCS2 Board was officially adjourned at 8:00pm.

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
MANHATTAN CHARTER SCHOOL 2
HELD Nov. 4, 2013
At the Manhattan Charter School, 100 Attorney Street, New York, NY 10002

The November meeting of the Manhattan Charter School 2 Board of Trustees was called to order at 5:50pm. In attendance at this meeting were Trustees Tom Alwood, Paul O'Neill, Joy Daley, Jessica Leitner, Ira Greenberg, Valarie Levenberg, Ben Breen and Jim Ford (via Skype). School representatives present: Genie DePolo, Taylor Bernal, Joanne Mejias, and Sarah Olle.

1. **Topic:** Approval of updated Board minutes from July 29, 2013.
Moved: Valerie
Seconded: Ira
Approved: 7 yes, 1 abstention (Jim Ford)
2. **Topic:** Approval of Board minutes from Sept. 16, 2013 with one correction (changing the month at the top of the minutes to September).
Moved: Tom
Seconded: Valerie
Approved: Unanimously.
3. **Topic:** CAO and Principal Update – MCS2 Winter Concert will be held on Friday, Dec. 6, 2013 at 6:30pm at 220 Henry Street.
4. **Topic:** FY13 Audit – MCS2 had a clean audit from inception, Sept. 13, 2011 through June 30, 2013.
5. **Topic:** Pubic Comments
 - a. None
6. **Topic:** Business completed, the meeting of the MCS2 Board was officially adjourned at 6:38pm.

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
MANHATTAN CHARTER SCHOOL 2
HELD Dec. 17, 2013

At the Manhattan Charter School, 100 Attorney Street, New York, NY 10002

The December meeting of the Manhattan Charter School 2 Board of Trustees was called to order at 5:43 pm. In attendance at this meeting were Trustees Paul O'Neill, Valerie Levenberg, Joy Daley, Ben Breen and Jim Ford. School representatives present: Genie DePolo, and Sarah Olle.

1. **Topic:** Approval of Board minutes from Nov. 4, 2013
Moved: Valerie
Seconded: Jim
Approved: 4 yes, 1 abstention (Joy Daley)
2. **Topic:** Dashboard – Stanford 10 results show low levels of skills for incoming Kindergarteners.
3. **Topic:** Business completed, the meeting of the MCS2 Board was officially adjourned at 5:54 pm.

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
MANHATTAN CHARTER SCHOOL 2

HELD Jan. 29, 2014

At the Manhattan Charter School, 100 Attorney Street, New York, NY 10002

The January meeting of the Manhattan Charter School 2 Board of Trustees was called to order at 5:38 pm. In attendance at this meeting were Trustees Paul O'Neill, Valerie Levenberg, Joy Daley, Ben Breen, Tom Alwood, and Jim Ford. School representatives present: Genie DePolo, Joanne Mejias, and Sarah Olle.

1. **Topic:** Approval of Board minutes from Dec. 17, 2013
Moved: Ben
Seconded: Valerie
Approved: Unanimous
2. **Topic:** Dashboard – The school's ELL population is nearly 8%. The school's Kindergarten is nearly 16% ELL-identified.
3. **Topic:** Principal Update
4. **Topic:** Public Comments
5. **Topic:** Business completed, the meeting of the MCS2 Board was officially adjourned at 6:07 pm.

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
MANHATTAN CHARTER SCHOOL 2

HELD March 25, 2014

At the Manhattan Charter School, 100 Attorney Street, New York, NY 10002

The March meeting of the Manhattan Charter School 2 Board of Trustees was called to order at 5:40pm. In attendance at this meeting were Trustees Paul O'Neill, Valerie Levenberg, Joy Daley, Manuel Romero, Tom Alwood, and Jim Ford. School representatives present: Sonia Park, Genie DePolo, Joanne Mejias, and Taylor Bernal. Two representatives from the MCS1 Family Association were also in attendance.

1. **Topic:** Approval of Board minutes from January 29, 2014
Moved: Valerie
Seconded: Tom
Approved: Unanimously
2. **Topic:** Review of Dashboard
3. **Topic:** Principal Update – Upcoming dates: Lottery is April 2nd and will be held at Manhattan Charter School, 100 Attorney Street. MCS2 Spring Concert, Friday, May 30th at 6:30pm.
4. **Topic:** Pubic Comments
 - a. None
5. **Topic:** Business completed, the meeting of the MCS2 Board was officially adjourned at 6:00 pm

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
MANHATTAN CHARTER SCHOOL 2
HELD April 23, 2014
At the Manhattan Charter School, 100 Attorney Street, New York, NY 10002

The April meeting of the Manhattan Charter School 2 Board of Trustees was called to order at 7:15pm. In attendance at this meeting were Trustees Ben Breen, Ira Greenberg, Valerie Levenberg, Jim Ford, and Manuel Romero. School representatives present: Sonia Park, Genie DePolo, Joanne Mejias, and Taylor Bernal.

1. **Topic:** Approval of Board minutes from March 25, 2014
Moved: Valerie
Seconded: Manuel
Approved: 3 Yes, 2 abstain (Ira, Ben), approved
2. **Topic:** Review of Dashboard
3. **Topic:** Principal Update
 - a. MCS2 Spring Concert is Friday, May 30th at 6:30pm.
 - b. Status of additional rooms for next year in accordance to the BUP.
4. **Topic:** Pubic Comments
 - a. None
5. **Topic:** Executive Session
 - a. Not called
6. **Topic:** Business completed, the meeting of the MCS2 Board was officially adjourned at 7:29pm

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
MANHATTAN CHARTER SCHOOL 2
HELD May 29, 2014

At the Manhattan Charter School, 100 Attorney Street, New York, NY 10002

The May meeting of the Manhattan Charter School 2 Board of Trustees was called to order at 5:44pm. In attendance at this meeting were Trustees Ben Breen, Paul O'Neill, Jessica Aronin, Lisa Long, Valerie Levenberg, and Jim Ford (via Skype). School representatives present: Sonia Park, Genie DePolo, Joanne Mejias, and Taylor Bernal.

1. **Topic:** Approval of Board minutes from April 23, 2014
Moved: Valerie
Seconded: Ben
Approved: Unanimous
2. **Topic:** Review of Dashboard
3. **Topic:** Motion to offer Carissa Page position of Principal of Manhattan Charter School 2 for the 2014-15 school year.
Moved: Valerie
Seconded: Ben
Approved: Unanimous
4. **Topic:** Approval of change in school end time for third through fifth grades from 3:30pm to 4:15pm from on or around November 1st each year through the beginning of the NYSED assessments.
Moved: Ben
Seconded: Jessica
Approved: Unanimous
5. **Topic:** Executive Director Update
6. **Topic:** Principal Update
7. **Topic:** Approval of MCS2 to submit a letter of intent to the NYC Department of Education to merge MCS and MCS2.
Moved: Jim
Seconded: Ben
Approved: Unanimous
8. **Topic:** Pubic Comments
 - a. None
9. **Topic:** Executive Session
 - a. Not called
10. **Topic:** Business completed, the meeting of the MCS Board was officially adjourned at 6:50pm

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
MANHATTAN CHARTER SCHOOL 2
HELD June 19, 2014

At the Manhattan Charter School, 100 Attorney Street, New York, NY 10002

The May meeting of the Manhattan Charter School 2 Board of Trustees was called to order at 6:14pm. In attendance at this meeting were Trustees Jim Ford, Joy Daley, Ira Greenberg, Paul O'Neill (via Skype) and Manual Romero. School representatives present: Sonia Park, Genie DePolo, and Taylor Bernal.

1. **Topic:** Approval of Board minutes from May 29, 2014
Moved: Joy
Seconded: Manny
Approved: Approved, Joy abstains.
2. **Topic:** Consideration of MCS2 2014-15 Budget with \$150,000 of bonus considered contingency and only to be used with board approval
Moved: Ira
Seconded: Manny
Approved: Approved, Jim abstains.
3. **Topic:** Consideration of additional signer on MCS2 Bank Account, Sonia Park
Moved: Ira
Seconded: Manny
Approved: Unanimous
4. **Topic:** Consideration of updated Finance Policies and Procedures
Moved: Ira
Seconded: Manny
Approved: Unanimous
5. **Topic:** Review of Dashboard
6. **Topic:** Executive Director Update
7. **Topic:** Pubic Comments
 - a. None
8. **Topic:** Executive Session
 - a. Not called
9. **Topic:** Business completed, the meeting of the MCS Board was officially adjourned at 6:37pm